

**SOUTH TAHOE AREA TRANSIT AUTHORITY (STATA) BOARD OF DIRECTORS
NOTICE OF MEETING**

NOTICE IS HEREBY GIVEN that on **Friday, July 9, 2010** commencing at **1:30 PM** the **STATA BOARD OF DIRECTORS** will conduct the regular monthly board meeting at the Tahoe Regional Planning Agency, 128 Market St. Stateline, Nevada in the Tahoe/Sierra Conference Room.

*This meeting is open to all members of the public.

Posted
July 1, 2010

Jot Bennett
Interim Transit Manager
BlueGo/South Tahoe Area Transit Authority
P.O. Box 10600
Zephyr Cove, NV 89448

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda.

The full agenda will be posted 72 hours prior to the meeting time.

INDIVIDUALS WITH SPECIAL NEEDS

For those individuals with special needs who desire to attend this meeting, please contact BlueGo Dispatcher at (530)-542-5700 (Option 2) for BlueGo OnCall service booked up to 7 days in advance or Route 23 from Stateline Transit Center. TDD users may call 711.

This agenda has been posted at the TRPA offices in Douglas county, online at www.bluego.org , and at the Stateline Transit Center, Kingsbury Transit Center, South Y Transit Station; Douglas County Library, Minden; the Lighthouse Shopping Center, the North Tahoe Conference Center, the North Tahoe Chamber of Commerce and a the following offices: Incline Village GID in Washoe County and Valley Post Office in El Dorado County.



“The Tahoe BlueGO Partnership Provides Safe, Friendly, Convenient, and Innovative Transit Solutions, Enhancing the Quality of Life for Our Resort Community.”

MEETING OF THE SOUTH TAHOE AREA TRANSIT AUTHORITY BOARD OF DIRECTORS

AGENDA

Nancy McDermid, President
Norma Santiago, Vice President
Anna Hastie, Secretary
Dan Garrison, Treasurer

Friday, July 9, 2010
Regular Meeting – 1:30 PM

BlueGO Staff Telephone: (775) 589-5284
www.bluego.org

Tahoe Regional Planning Agency
Tahoe Meeting Room
128 Market Street, Stateline, NV 89449

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Board of Directors without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting.

Those wishing to address the Board on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Board of Directors to resolve may address the President during the "PUBLIC COMMENT" portion of the AGENDA.

Copies of written documentation relating to each item of business on the AGENDA are on file at the BlueGO offices and are available for public inspection. Information may be obtained by calling (775) 589-5284, TDD/TTY 711, or at our web site: www.bluego.org.

This meeting operates under the guidelines of Nevada Revised Statutes Chapter 82 and the Bylaws of the South Tahoe Area Transit Authority adopted May 2008.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. GENERAL MATTERS

- A. Roll Call and Determination of Quorum (5 Votes Needed)
- B. Approval of Agenda of July 9, 2010
- C. Approval of Minutes of June 4, 2010
- D. Approval of Minutes of June 25, 2010

IV. PUBLIC COMMENTS

Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, is requested address the President to be heard. When called upon, each speaker should address the President and then upon acknowledgement from the President, state his/her name, and address for the record. Each speaker is limited to five (5) minutes. The Board of Directors can not take any action on matters brought up during public comments.

V. SOUTH TAHOE AREA TRANSIT AUTHORITY BUSINESS MATTERS

- A. Discussion Regarding Additional STATA Membership and Board Participation
- B. Discussion to Change the Time and Day of the Regular Monthly Board Meeting

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South Tahoe Area Transit Authority Board of Directors

Anna Hastie/**Harveys Lake Tahoe**
Norma Santiago/**El Dorado County**
Bruce Grego/**Tahoe Transportation District**
Matt Krystofiak/**Harrah’s Lake Tahoe**
Andrew Strain/**Heavenly Lake Tahoe**
Dan Garrison/**The Ridge Resorts**

Kathay Lovell & Rick Angelocci/**City of South Lake Tahoe**
Stacy Dingman & Mike Bradford/**Lakeside Inn**
Glenn Koehler/**Horizon Casino Resort**
Nancy McDermid/**Douglas County**
Jerald Higginson/**MontBleu Resort Casino & Spa**
Nick Haven/**Tahoe Regional Planning Agency**

VI. BLUEGO TRANSIT MANAGEMENT INC. – Report

- A. Activity Report
- B. Ridership Report
- C. Employee of the Month-June 2010

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VII. BOARD COMMITTEE REPORTS - Each committee will report activity while in session

- A. Operations and Maintenance Committee
- B. Administration, Finance and Marketing Committee
- C. Executive Committee

VIII. STAFF REPORT

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IX. TREASURER'S REPORT

- A. Discussion and Recommendation to Have the Finance & Administration Committee Review the Budget and Report to the Board at the August Regular Board Meeting

X. BOARD MEMBER COMMENTS

XI. PRESIDENT'S COMMENTS

Requests for Interest from Board Members to Hold the Position of Vice President

XII. CLOSED SESSION

- A. Conference With Legal Counsel – Existing Litigation

XIII. CONVENE IN OPEN SESSION

XIV. ADJOURNMENT – Next Meeting: Friday, August 6, 2010 at 10:00 A.M.



In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact BlueGO dispatcher at (530) 542-5700 (Option 2) for BlueGo OnCall service booked up to 7 days in advance. .

In consideration of those with multiple chemical sensitivities or other environmental illness, it is requested that you refrain from wearing scented products and that all cellular phones are turned off. The President hereby certifies that this agenda has been posted in accordance with the requirements of the California Government Code and the Nevada Revised Statutes at the Tahoe Regional Planning Agency Offices, South Y Transit Station, Kingsbury Transit Center, Stateline Transit Center and online at www.bluego.org. All members of the public are invited and encourage to participate at the Board of Directors meeting.

South Tahoe Area Transit Authority (STATA)
Board of Directors Meeting Minutes
Friday, June 4, 2010

STATA Board Members & Alternates in attendance:

Nancy McDermid	(Douglas County)	President
Anna Hastie	(Harvey's Lake Tahoe)	Secretary
Dan Garrison	(The Ridge Resorts)	Treasurer
Jerald Higginson	(MontBleu Resort Casino & Spa)	
Nick Haven	(Tahoe Regional Planning Agency)	
Bruce Grego	(Tahoe Transportation District)	
Andrew Strain	(Heavenly Lake Tahoe)	
Troy McGregor	(Horizon Casino Resort)-Alternate	
Stacy Dingman	(Lakeside Inn)	
Rick Angelocci	(City of South Lake Tahoe)- Alternate	

STATA Board Members Absent:

Norma Santiago	(El Dorado County)	Vice President
Glenn Koehler	(Horizon Casino Resort)	
Matt Krystofiak	(Harrah's Lake Tahoe)	

Staff members in attendance:

Jot Bennett	BlueGo Interim Transit Manager, STATA
Mike McLaughlin	Feldman Shaw & McLaughlin LLP, Legal Counsel
Thom McAleer	General Manager, MV Transportation, Inc.

I. CALL TO ORDER- SOUTH TAHOE AREA TRANSIT AUTHORITY

The meeting of STATA Board of Directors was called to order by President Nancy McDermid at 10:00 AM, at the Tahoe Regional Planning Agency, Stateline, NV 89449

II. PLEDGE OF ALLEGIANCE

Rick Angelocci led the Pledge of Allegiance.

III. GENERAL MATTERS

A. ROLL CALL

Anna Hastie performed a roll call and a Quorum was established.

B. APPROVAL OF AGENDA:

On a motion made/seconded by Dan Garrison/Andrew Strain, the agenda was approved.

C. APPROVAL OF MINUTES

Minutes of the May 7th meeting were reviewed. No changes were noted and on a motion made/seconded by Dan Garrison/Troy McGregor, the minutes were unanimously approved as stated.

Minutes of the May 21st meeting were reviewed. No changes were noted and on a motion made/seconded by Dan Garrison/Jerald Higginson, the minutes were unanimously approved as stated.

Minutes of the May 28th meeting were reviewed. No changes were noted and on a motion made/seconded by Andrew Strain/Bruce Grego, the minutes were unanimously approved as stated.

IV. PUBLIC COMMENT

- A. Nate Smith - Representing MV Transportation, was disappointed in the decision that the Board made regarding the Notice of Termination given by the board on May 17, 2010. MV would like to have worked out a payment plan and retained the contract at hand. MV will work with the new contractor to move forward with the decision that the Board has made to terminate the contract with MV Transportation.

V. SOUTH TAHOE AREA TRANSIT AUTHORITY CONSENT CALENDAR

- A. Approval of Letter from the STATA Board of Director's in the support of the Tahoe Transportation District legislative efforts involving the Federal Highway Reauthorization Bill.
 - i. Board member Andrew Strain made some editorial changes to the wording of the letter. When letter is completed /approved it will be prepared on letter head, and signed by Board President Nancy McDermid.
 - ii. Motion to approve the letter was made/seconded by Kathay Lovell/Jerald Higginson. The motion was unanimously approved.
- B. Review and acceptance of agreement and cost proposal from Avego for the BlueGo Fleet Management System of Transportation.
- C. Approval of contract with Meyer, Hoffman, McCann CPA for the 09/10 financial statement audit.
 - i. Board is still negotiating the GFI Farebox.
 - ii. Motion made/seconded by Dan Garrison/Kathay Lovell to approve both items B and C of the consent calendar. The motion was unanimously approved

VI. PRESENTATIONS

MV Transportation, Inc. presented Mrs. Brenda Crowley, a Dispatcher, as the May 2010 Employee of the Month. Brenda has a great attitude with the drivers, staff and all the BlueGo On-Call passengers. She is always in a great mood and that is why she was recognized as Employee of the Month.

VII. BOARD COMMITTEE REPORTS

- A. Operations and Maintenance Committee:
 - i. Cost Containment plan which is schedule to end on June 30, 2010 will continue with the recommendation of the Board.

- ii. Motion made/seconded by Bruce Grego/ Dan Garrison. The motion was unanimously approved.

B. Administration, Finance and Marketing Committee:

- i. Did not meet.

C. Executive Committee:

- i. Did not meet.

VIII. SOUTH TAHOE AREA TRANSIT AUTHORITY BUSINESS MATTERS:

A. Presentation of LSC Transportation Consultants Short Range Transit Plan.

- i. Gordon Shaw for LSC made a presentation with an overhead projection and a packet was also presented.
- ii. Discussion and presentation involved a Short Range Transit plan for the budget for the next fiscal year and possible 5 % route reductions after Labor Day. The reductions presented would help in the efficiency and equity on the contract to help reduce costs.
- iii. Nick Haven suggested that better performance reports on the routes would give the board better understanding of the reductions that need to take place.
- iv. Andrew Strain recommended this go back to the Operations Committee for clear direction and discussion. This date is set for June 8, 2010 at 2:00pm @ the TRPA offices.
- v. Nancy McDermid will wait until after Operations and Maintenance Committee meeting. Updates on plan and budget will be given at the June 25, 2010 board meeting.

B. Review and discussion of transit management/operations agreement.

- i. STATA will bring in TRC on an interim basis to combine operations and management, until the new RFP goes out to bid. This interim contract time frame is between 6 months to 18 months long.
- ii. Drafts of the new interim contract went to the board. Board members discussed the wording and changes that need to be to the interim contract, so it meets the board standards.
- iii. On a motion made/seconded by Dan Garrison/Bruce Grego to make clear verbiage of contract, add Fidelity Bond and 3rd Party a Financial Audit to Contract.

IX. MV TRANSPORTATION, INC. TRANSIT OPERATIONS & MAINTENANCE REPORT.

- A. The staff of MV staff ratified a collective agreement with the Teamsters Local 533 on May 3rd. This agreement covers all hourly workers including, dispatch, maintenance and drivers.
- B. A letter from MV Transit has been received by STATA indicating that the operating agreement between STATA and MV will be terminated effective

June 20th 2010. Ed Pigman and Jot Bennett visited the shop in hopes for a positive and constructive transition.

X. SOUTH TAHOE AREA TRANSIT AUTHORITY SUMMARY OF STAFF ACTIVITIES.

Report attached as a part of board packet

XI. TREASURER'S REPORT.

Report attached as a part of board packet

XII. BOARD MEMBER COMMENTS.

No comments

XIII. PRESIDENTS COMMENTS.

None

Motion to go into closed session, by Dan Garrison and seconded by Jerald Higginson, and unanimously approved by the Board.

XIV. CLOSED SESSION.

A. Conference with Legal Counsel- Existing Litigation

XV. CONVENE IN OPEN SESSION

Board reconvened, President McDermid reported that no action was taken in closed session

XVI. ADJORNMENT

The date of the next meeting will be held on Friday, July 9, 2010 at 1:30 PM at 128 Market St., Stateline, NV. On a motion to adjourn made/seconded by Dan Garrison/Troy McGregor, all approved.

Respectfully Submitted and Approved by:

South Tahoe Area Transit Authority (STATA)
Board of Directors Minutes
Extra Meeting
Friday, June 25, 2010

STATA Board Members & Alternates in attendance:

Nancy McDermid	(Douglas County)	President
Norma Santiago	(El Dorado County)	Vice President
Dan Garrison	(The Ridge Resorts)	Treasurer
Kathay Lovell	(City of South Lake Tahoe)	
Rick Angelocci	(City of South Lake Tahoe)- Alternate	
Stacy Dingman	(Lakeside Inn)	
Jerald Higginson	(MontBleu Resort Casino & Spa)	
Nick Haven	(Tahoe Regional Planning Agency)	
Bruce Grego	(Tahoe Transportation District)	
Andrew Strain	(Heavenly Lake Tahoe)	
Matt Krystofiak	(Harrah's Lake Tahoe)	

STATA Board Members Absent:

Anna Hastie	(Harvey's Lake Tahoe)	Secretary
Glenn Koehler	(Horizon Casino Resort)	

Staff members in attendance:

Mike McLaughlin	Feldman Shaw & McLaughlin LLP, Legal Counsel
Jot Bennett	BlueGo Interim Transit Manager, STATA
Rhonda Saigh	BlueGo Accountant, STATA

I. CALL TO ORDER- SOUTH TAHOE AREA TRANSIT AUTHORITY

The meeting of STATA Board of Directors was called to order by President Nancy McDermid at 10:00 AM, at the Tahoe Regional Planning Agency, Stateline, NV 89449

II. PLEDGE OF ALLEGIANCE

Jerry Higginson led the Pledge of Allegiance.

III. GENERAL MATTERS

A. ROLL CALL

Jot Bennett performed a roll call and a Quorum was established.

B. APPROVAL OF AGENDA:

On a motion made/seconded by Andrew Strain/Dan Garrison the agenda was approved.

C. APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING OF JUNE 10, 2010

On a motion made/seconded by Stacy Dingman/Jerald Higginson the minutes were approved.

IV. PUBLIC COMMENT

A. There was none.

V. SOUTH TAHOE AREA TRANSIT AUTHORITY CONSENT CALENDAR

- A. Approval of letter to the Tahoe Regional Planning Agency to terminate the MOU providing for STATA administrative support services
- i. Kathay Lovell request the item be pulled from the consent calendar for board discussion
 - ii. Kathay Lovell concurs with recommendation to terminate MOU to save money but she is concerned about the expense of an added office at Elks Point.
 - iii. Dan Garrison states a need for room and a NV presence
 - iv. Staff comments on a need to separate STATA accountant from balance of BlueGO ops and that all offices are currently being utilized by maintenance/ops downstairs and the Office Manager/GM are upstairs.
 - v. The Elks Point gross rent is \$2,200 per month and has three offices and a meeting room.
 - vi. Kathay Lovell suggests there might be office space at the City of South Lake Tahoe buildings.
 - vii. Bruce Grego supports Kathay Lovell's comments.
 - viii. Nancy McDermid asks STATA counsel if there is any reason to have NV office and counsel states there is not.
 - ix. Nick Haven suggests there may be a larger staff.
 - x. Dan Garrison suggests a continued discussion as STATA has had to move quickly in making decisions.
 - xi. Nick Haven recommends action on MOU termination.
 - xii. Nancy McDermid suggests taking action on termination and on a motion to terminate the MOU but to continue the discussion of office space made/seconded by Kathay Lovell/Bruce Grego, motion carries with Norma Santiago abstaining because of concerns over future of operation and administration. Motion carried.
- B. Approval for the President to sign the purchase order for two (2) NABI 35 foot LFW Transit Vehicles.
- i. On a motion made/seconded by Dan Garrison/Bruce Grego the balance of the consent calendar was approved.

Nancy McDermid request the discussion on Section VII Business Matters be tabled until after closed session.

On a motion made/seconded Dan Garrison/Bruce Grego that the board enter into closed session because all of Section VII-Business Matters are linked and there needs to be a closed session to discuss the affect of the service plan on the budget as they regard existing legislation/.

- ii. Norma Santiago requests a procedural question of purpose of closed session and specifically regarding the open meeting law to provide for closed session.
- iii. STATA counsel comments that the law provides for a closed session in order to discuss existing litigation.
- iv. Norma Santiago refers to existing litigation involving MV and STATA in Douglas County and actions also filed in El Dorado County.

- v. The original motion is carried and the Board entered into closed session.
- vi. Upon returning from closed session Nancy McDermid stated there was nothing report.

VI. BOARD COMMITTEE REPORTS- Each committee will report activity while in session.

- A. Operation and Maintenance Committee;
 - i. Rick Angelocci reviewed the activity of the June 8th meeting. He stated that the members of public in attendance discussed routes and found the public attending the meeting responsive and positive.
 - ii. The Committee recommended Sustainable Service Plan be adopted by board.
 - iii. Minutes of the Committee Meeting were reviewed and adopted.
- B. Administrative, Finance and Marketing Committee
 - i. No reported activity
- C. Executive Committee.
 - i. No reported activity

VII. SOUTH LAKE TAHOE TRANSIT AUTHORITY BUSINESS MATTERS

- i. Discussion and approval of a revision in the BlueGO service.
 - 1. Gordon Shaw representing LSC Transit Consultants presented the Sustainable Service Plan developed by LSC. He stated the plan represents a 15% reduction in service and the operating cost is within the ability to fund the service going forward. This is a basic plan but will minimize the impact on riders and can be built upon as the community grows.
 - 2. The high points of the discussion on the proposed “Sustainable Service Plan” include:
 - a. On July 13 the City of South Lake Tahoe will meet to discuss the impact of the service plan and on the 14th we would like to institute a portion of the “Sustainable Service Plan which calls for the elimination of the Rte 22 service through Zephyr Cove and the Rte 40 circulator service through Meyers due to light ridership and both are costly to provide. Both can be served with “on call” service
 - b. Other highlights include 30 minute service on Rte 50 with a 40% cost recovery. A real good investment in service.
 - c. Extra service to meet the demand on the 4th of July.
 - d. Continue to provide Ridge service
 - e. Plan also addresses service needs on New Years Eve.
 - f. Establish a new fare structure. Proposed various fares greater than currently offered. The SRTP stipulates the suggested fare structure
- ii. Nancy McDermid states concern regarding “triangle service plan” in the Valley and expects that service would be a part of the plan. She questioned Ken Smithson of the Carson City

- Regional Transit Commission and they are on board with the plan. Further discussion relative to the Valley service will follow.
- iii. Service to the Grace Christian Academy costs approximately \$17,000 per year above fare box receipts. There will be discussions with the parents and school regarding continuation of the service.
 - iv. Norma Santiago wanted clarity on the elimination of the fixed route 40 service through Meyers, the "on call" service will meet the contractual coverage requirements within El Dorado County.
 - v. TRC staff states the budget is a most conservative approach and there may be opportunities for additional funding.
 - vi. Nick Haven expresses need to review the budget in more depth.
 - vii. On a motion made/seconded by Bruce Grego/Dan Garrison that the board adopt the budget subject to review and clarification. Motion carried.
 - viii. Nancy McDermid asked that all board members email to board concerns and that the item be brought up at the next board meeting for further discussion and possible action.

VIII. BOARD MEMBER COMMENTS

- A. Bruce Grego requests that the board discuss the expansion of the board with one member from a Carson City.
 - B. Norma Santiago suggests changing the board meeting time to 930AM. Nancy McDermid states conflict with other meetings. Nancy McDermid recommends the time/date of monthly board meeting discussion be placed on the July Board agenda for discussion.
 - C. Nancy McDermid suggests a letter be prepared and sent to public/private funding partners updating them with STATA status report. Lots of steps have occurred such as the budget and a sustainable service plan. The Letter to be prepared by Nancy McDermid/Staff/STATA counsel.
 - D. Norma Santiago announced she regrettably must resign her position as Vice President due to time constraints and involvement within El Dorado County. Nancy McDermid will look at by-laws to determine the process for Norma's replacement. Staff suggests Norma email her resignation as Vice President of the Board as an official notification.
 - E. Dan Garrison commended TRC for the very smooth transition that occurred when they took over the BlueGO service on Sunday, June 21st. From the Ridge Spa and Resort's stand point TRC did one heck of a job. No one noticed the transition, no guest complaints, thanks for a smooth transition.
 - F. Jot Bennett commented that the BlueGO employees stepped up to the plate with a good attitude and energy.
 - G. Nancy McDermid stated emails from riders indicated they were happy to see transition occur without affect.
- IX. Meeting on the 9th rescheduled to 130PM as a result of a TTD meeting in the Tahoe room.

Respectfully submitted by: Staff in absence of the Secretary of the Board



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South Tahoe Area Transit Authority – 128 Market Street, Suite 3-F, Stateline, NV, 89449
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SOUTH TAHOE AREA TRANSIT AUTHORITY
REGULAR MONTHLY BOARD MEETING
JULY 2010

AGENDA ITEM:

STATA BUSINESS MATTERS V. A.: Discussion Regarding the Addition of STATA Membership and Board Participation:

Discussion:

All members of the South Tahoe Area Transit Authority are either initial members of the Coordinated Transit System (CTS) enacted on May 1, 1998 or have become a party to the CTS after that date.

Provisions of the Participation Agreement to implement a Coordinated Transit System (CTS) applicable to membership and board participation:

Section 18.0 Admission of New Non-Casino Members: Of the Participation Agreement to implement a Coordinated Transit System (CTS) provides that “New public and private members may be admitted on such terms and conditions as the CTS-MCO Board of Directors deems reasonable.”

Section 8.1 Voting Shares: The composition and number of Board members may only be altered upon the unanimous vote of the members. Any proposal to amend or modify a provision of this agreement shall be preceded by no less than fifteen (15) days written notice to the Members.

In accordance with the BYLAWS OF THE SOUTH TAHOE TRANSIT AUTHORITY, the following sections address the issue of the transaction of business, as well as membership and admission to the Board of Directors.

Section II: Purposes and Limitations:

B. Specific Purposes: to transact the business of implementing, operating and managing a public/private coordinative transit system.....in accordance with that certain PARTICIPATION AGREEMENT TO IMPLEMENT A COORDINATED TRANSIT SYSTEM AT SOUTH LAKE TAHOE....

Section III: Members

A. Initial Membership states: who the members of the corporation are (as listed on page 2 of the Bylaws). All of whom are also a party to CTS agreement.

B. Subsequent Membership states: The Corporation may admit any person or organization as a member on such terms and conditions as the Board deems reasonable.

Section VI: Board of Directors

A. States: “The Board shall consist of ten (10) members. Each party to the CTS Agreement shall designate one representative to the Board.” After the initial creation of STATA, the Ridge Resorts became a member of the CTS and was admitted to the STATA Board.

Based upon these stated sections of the Bylaws, the admission of additional members is permissible under the terms and conditions of both the CTS agreement and the STATA bylaws. However, participation on the STATA Board relates back to Section 8.1 of the CTS agreement.

Points to consider when inviting membership in STATA:

The STATA Board would best consider for membership those organizations that will benefit the Authority in a number of ways.

Consideration for membership should to those parties who:

- Will interact with the operation of the service
- Will have like interests and goals
- Will add resources.

The invitation for membership should also come with a certain requirements which will assist the Authority in meeting the goals set forth within the CTS.

Recommendation of Staff:

In order to best determine who the prospective members may be and the membership/board requirements, it would be best to move the question to a Committee of STATA Board Members for discussion and direction to the Board.



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SOUTH TAHOE AREA TRANSIT AUTHORITY
REGULAR MONTHLY MEETING
JULY 9, 2010

AGENDA ITEM:

STATA BUSINESS MATTERS V. B.: Discussion to Change the Time and Day of the Regular Monthly Board Meeting

Discussion:

Section C. Directors Meetings of the Bylaws of the South Tahoe Area Transit Authority provides for the following directives.

1. Place of Meetings. Meetings of the Board shall be held at any place within or outside Nevada that has been designated by resolution of the Board or in the notice of the meeting, or if not so designated, at the principal office of the corporation.

There is no mention within the Bylaws regarding time of the meeting with the exception of Section C. 4. Other Regular Meetings, which reference meetings held without notice.

Conclusion:

It would appear that the Board may decide by resolution to hold the regular monthly meeting on any date it chooses and may set the time of the meeting accordingly. Time and date will then be publicly noticed in advance of the time/date of the Regular Meeting.



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SOUTH TAHOE AREA TRANSIT AUTHORITY
REGULAR MONTHLY BOARD MEETING
JULY 2010

AGENDA ITEM:

STATA BUSINESS MATTERS VI. A.: Activity Report

Subject: BlueGo Transit Management, Inc. June Summary of Operations and Maintenance Activity:

On June 20, 2010, Transit Resource Center of Nevada took control of the BlueGO Contract on an interim basis. The new company name is BlueGO Transit Management, Inc. Most of employees transferred over to the new company. The transition, which took place at twelve noon on Sunday, June 20, 2010, went very smoothly. There were no cuts or delays in service. Things are moving in the right direction.

Operations is happy to announce that the employees are very excited with the new company. They feel that management has been more open to suggestions and comments and their voices are being heard. New schedules/rider guides have been created and published to provide for easier customer use.

Operations and Maintenance have been working very diligently to prepare buses and schedules for 4th of July celebration. BlueGO management wishes to recognize the efforts of our operations manager, Martin Jimenez and road supervisor John Stenersen who have been working on a plan for the extra service. The extra service is a part of the new Sustainable Service Plan and is a part of service to get visitors and locals alike out of their vehicles and onto BlueGO.

Maintenance has had to purchase new tools and replacement parts to meet the Preventative Maintenance requirements. Warren Lutey, Director of Maintenance has hired two mechanics and a Maintenance Clerk. The maintenance department is to be commended for their efforts at startup to provide Operations with the required vehicles to meet the daily "Pull" requirements.

Salvador Rea is the employee of the month. Sal has been chosen because he is always on time for his shift. He is always willing to help cover another shift if needed. Sal always has a smile on his face and gets along well with all his co-workers.

Respectfully submitted,

Desiree Wright, Office Manager

TABLE 4.4.5 - Summary of Annual BlueGo Transit Ridership

May 2010 through April 2011

May 2010

Route	Serves	Annual Ridership (1-Way Passenger Trips)
Year-Round Fixed-Route: Nevada		
20X	Stateline-Gardnerville	1,721
21X	Stateline-Carson City	1,055
22	Stateline-Zephyr Cove	144
23	Stateline-Kingsbury	2,511
24X	Stateline-Minden	427
<i>Subtotal</i>		<u>5,858</u>
Year-Round Fixed-Route: California		
40	Meyers -Al Tahoe	630
41X	<i>Meyers Express Discontinued</i>	0
50	Y-Stateline-Kingsbury via 50	12,591
51	<i>Y Area Flex Route Discontinued</i>	0
52	Y-Sierra Tract-LTCC-Ski Run	1,437
53	LTCC-Stateline-Kingsbury	952
54	Y-Kingsbury via Pioneer Trail	2,339
55	Y Area -LTCC-Ski Run	2,134
<i>Subtotal</i>		<u>20,083</u>
Summer Service: California		
30	Y-Tahoma	<u>141</u>
Skier Shuttle Service		
10-Red	Bijou -Stateline	0
11-Orange	Stateline-California Base	0
12-Green	Stateline-Kingsbury	0
13-Gold	Bijou-California Base	0
14-Purple	Boulder Lodge-Stagecoach Lodge	0
15-Blue	Stateline- Stagecoach Lodge	0
16-Violet	Ridge- Stagecoach Lodge	0
17-Black	Y-California Base- Stagecoach Lodge	0
<i>Subtotal</i>		<u>0</u>
Other/Special Services		<u>0</u>
Subtotal: Fixed Route		<u>0</u>
ParaTransit		<u>2,309</u>
TOTAL BlueGo		28,391

BlueGo Casino Drop Off Monthly Report

Fiscal Year 2009/2010

Month	Harrah's Lake Tahoe	Harvey's Lake Thaoe	MontBleu Resort Casino & Spa	Horizon Casino Resort	Lakeside Inn & Casino
July	1,734	1,686	796	738	424
August	1,884	1,953	324	509	419
September	613	1,073	456	376	353
October	244	576	345	202	358
November	244	467	272	221	262
December	282	1,470	399	445	445
January	530	772	800	297	395
February	568	1,004	774	627	626
March	114	1,102	225	413	492
April	201	925	323	337	461
May	112	491	193	191	346
June					
Total	6,526	11,519	4,907	4,356	4,581

BlueGO Monthly Report
April-10

Bus Route	Type of Route	Passenger Tips	Actual Hours	Actual Miles	Revenue Hours	Revenue Miles	Fare+Ticket Revenues Collected	Operating Days	Operational Cost for Route	Pass./Rev.V eh./Hr.	Ave./Pass. Per Day	Ave./Fare/Pass	Pass./Rev.M/ile	Subs/Pass	Miles/H our
Red Route 10	Ski Shuttle	2,393	180.68	1,667	176.71	1,458	\$0.00	18	\$ 8,399.74	13.39	132.94	\$0.00	1.64	\$ 3.51	9.23
Orange Route 11	Ski Shuttle	12,994	584.67	6,627	566.38	6,153	\$0.00	18	\$ 26,621.03	22.94	721.89	\$0.00	2.11	\$ 2.05	11.34
Green Route 12	Ski Shuttle	1,808	185.08	1,670	178.01	1,566	\$0.00	18	\$ 8,368.84	10.16	100.44	\$0.00	1.15	\$ 4.63	9.03
Gold Route 13	Ski Shuttle	1,511	183.77	1,814	176.76	1,710	\$0.00	18	\$ 8,308.08	8.55	83.94	\$0.00	0.88	\$ 5.50	9.87
Purple Route 14	Ski Shuttle	3,186	180.83	1,494	178.84	1,314	\$0.00	18	\$ 8,405.85	17.54	174.22	\$0.00	2.39	\$ 2.68	8.26
Blue Route 15	Ski Shuttle	3,407	394.08	4,882	385.13	4,464	\$0.00	18	\$ 18,101.90	8.85	189.28	\$0.00	0.76	\$ 5.31	12.29
Yellow Route 16	Ski Shuttle	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$ 5.31	12.29
Black Route 17X	Ski Shuttle	909	166.46	2,135	146.05	2,106	\$0.00	23	\$ 6,864.65	6.22	39.52	\$0.00	0.43	\$ 7.55	12.83
Violet Route 17X	Ski Shuttle	2,246	97.21	810	91.03	594	\$0.00	18	\$ 4,278.60	24.67	124.78	\$0.00	3.78	\$ 1.90	8.33
Route 20X	Commuter	1,750	693.24	16,770	457.64	8,250	\$1,196.10	30	\$ 21,510.02	3.82	58.33	\$0.68	0.21	\$ 11.61	24.19
Route 21X	Commuter	925	517.12	14,760	457.12	13,380	\$1,793.90	30	\$ 21,485.58	2.02	30.83	\$1.94	0.07	\$ 21.29	28.54
Route 22	Rural Neighborhood	191	128.25	1,640	120.25	1,448	\$234.40	22	\$ 5,652.00	1.59	8.68	\$1.23	0.13	\$ 28.36	12.79
Route 23	Rural Neighborhood	3,732	503.95	7,799	488.95	7,427	\$873.90	30	\$ 22,981.66	7.63	124.40	\$0.23	0.50	\$ 5.92	15.48
Route 24X	Commuter	289	41.02	1,425	16.95	675	\$67.60	15	\$ 796.68	17.05	19.27	\$0.23	0.43	\$ 2.52	34.74
Trolley Route 30	Rural Fixed Route	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Route 40	Rural Neighborhood	635	270.60	6,204	268.4	6,160	\$590.30	22	\$ 12,615.35	2.37	28.86	\$0.93	0.10	\$ 18.94	22.93
Route 41X	Commuter	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Route 50	Urban Fixed Route	14,012	432.33	5,460	423.33	5,400	\$16,431.40	30	\$ 20,179.40	32.64	467.07	\$1.17	2.59	\$ 0.27	12.63
Route 51	Urban Neighborhood	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Route 52	Urban Neighborhood	1,672	161.92	2,662	160.82	2,640	\$1,576.50	22	\$ 7,558.87	10.40	76.00	\$0.94	0.63	\$ 3.58	16.44
Route 53	Urban Neighborhood	1,157	220.22	3,420	199.82	3,030	\$1,361.10	30	\$ 9,391.95	5.79	38.57	\$1.18	0.38	\$ 6.94	15.53
Route 54	Urban Neighborhood	2,421	193.29	2,940	190.29	2,880	\$3,731.50	30	\$ 8,944.02	12.72	80.70	\$1.54	0.84	\$ 2.15	15.21
Route 55	Urban Neighborhood	2,085	215.50	3,224	213.6	3,186	\$2,171.30	30	\$ 10,039.64	9.76	69.50	\$1.04	0.65	\$ 3.77	14.96
Camp Rich Circ.	Special Shuttles	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
BlueGO OnCall	Demand Response	2,453	847.24	12,813	753.54	11,743	\$9,166.00	30	\$ 35,417.93	3.26	81.77	\$3.74	0.21	\$ 10.70	15.12
Other Services	Special Shuttles	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
TOTAL		59,726	6,197.46	100,217	5,657.62	85,584	\$39,194.00	0	\$ 265,919.79	10.56	1,926.65	\$0.66	0.70	\$ 3.80	16.17
Total Special Needs Clients						255									
Total ADA Paratransit Clients						27									
Total:						282									
Farebox Recovery Ratio						14.74%									
Farebox Recovery Ratio															

BlueGO Monthly Report
May-10

Bus Route	Type of Route	Passenger Trips	Actual Hours	Actual Miles	Revenue Hours	Revenue Miles	Fare+Ticket Revenues Collected	Operating Days	Operational Cost for Route	Pass./Rev./V eh./Hr.	Ave.Pass. Per Day	Ave.Fare/Pass	Pass./Rev/M ile	Subs/Pass	Miles/H our
Red Route 10	Ski Shuttle	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Orange Route 11	Ski Shuttle	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Green Route 12	Ski Shuttle	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Gold Route 13	Ski Shuttle	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Purple Route 14	Ski Shuttle	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Blue Route 15	Ski Shuttle	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Yellow Route 16	Ski Shuttle	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Black Route 17X	Ski Shuttle	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Viola Route 18X	Ski Shuttle	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Route 20X	Commuter	1,721	716.59	17,302	471.77	8,525	\$1,071.00	31	\$22,174.16	3.65	55.52	\$0.62	#DIV/0!	#DIV/0!	\$12.26
Route 21X	Commuter	1,055	526.18	15,088	464.18	13,662	\$2,053.40	31	\$21,817.42	2.27	34.03	\$1.95	0.08	\$18.73	28.67
Route 22	Rural Neighborhood	144	98.90	1,200	88.9	1,080	\$166.70	20	\$4,178.48	1.62	7.20	\$1.16	0.13	\$27.86	12.13
Route 23	Rural Neighborhood	2,511	449.96	8,055	434.46	7,683	\$809.20	31	\$20,420.52	5.78	81.00	\$0.32	0.33	\$7.81	17.90
Route 24X	Commuter	427	56.87	1,900	23.67	900	\$77.20	20	\$1,112.54	18.04	21.35	\$0.18	0.47	\$2.42	33.41
Trolley Route 30	Rural Fixed Route	141	187.68	3,560	183.6	3,520	\$149.10	10	\$8,629.58	0.77	14.10	\$1.06	0.04	\$60.15	18.97
Route 40	Rural Neighborhood	630	247.03	5,640	245.03	5,600	\$591.00	20	\$11,516.92	2.57	31.50	\$0.94	0.11	\$17.34	22.83
Route 41X	Commuter	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Route 50	Urban Fixed Route	12,591	443.11	5,642	440.01	5,580	\$15,459.20	31	\$20,681.38	28.62	406.16	\$1.23	2.26	\$0.41	12.73
Route 51	Urban Neighborhood	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Route 52	Urban Neighborhood	1,497	148.82	2,420	147.82	2,400	\$1,396.50	20	\$6,947.84	10.13	74.85	\$0.93	0.62	\$3.71	16.26
Route 53	Urban Neighborhood	952	228.38	3,508	207.3	3,105	\$1,279.80	31	\$9,743.53	4.59	30.71	\$1.34	0.31	\$8.89	15.36
Route 54	Urban Neighborhood	2,339	197.75	3,038	194.65	2,976	\$2,871.30	31	\$9,148.95	12.02	75.45	\$1.23	0.79	\$3.68	15.36
Route 55	Urban Neighborhood	2,134	220.54	3,276	218.49	3,235	\$2,165.60	31	\$10,269.48	9.77	68.84	\$1.01	0.66	\$3.80	14.85
Camp Rich Circ.	Special Shuttles	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
BlueGO OnCall	Demand Response	2,309	854.10	12,484	761.58	11,423	\$9,032.00	31	\$35,795.83	3.03	74.48	\$3.91	0.20	\$11.59	14.62
Other Services	Special Shuttles	0	0.00	0	0	0	\$0.00	0	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
TOTAL		28,451	4,375.91	83,113	3,881.46	69,689	\$37,122.00	0	\$182,436.63	7.33	917.77	\$1.30	0.41	\$5.11	18.99
Total Special Needs Clients						255									
Total ADA Paratransit Clients						27									
Total:						282									
Farebox Recovery Ratio						20.35%									
Farebox Recovery Ratio															



Tahoe's Smooth Movin' Shuttle!

South Tahoe Area Transit Authority – 128 Market Street, Suite 3-F, Stateline, NV, 89449 Mailing
Address: PO BOX 10600, Zephyr Cove, NV 89448
Telephone: (775) 589-5284 - FAX: (775) 588-0917 – Website: www.bluego.org

SOUTH TAHOE AREA TRANSIT AUTHORITY
REGULAR MONTHLY BOARD MEETING
JULY 2010

AGENDA ITEM:

STATA BUSINESS MATTERS VIII.: South Tahoe Area Transit Authority Summary of Staff
Activities –June 2010

- STATA Board Activities
 - Prepared notices and agendas and minutes for two board meetings and one closed session. The STATA Board met on June 10 to determine direction regarding the operating agreement with MV and to discuss alternatives. The STATA Board met for the monthly meeting on June 4 and an extra meeting on June 25. The Administration and Finance and Operations and Maintenance Committees met on June 8 to determine direction regarding the debt and to discuss the Short Range Transit Plan.
 - Specific work product included:
 1. Agenda included development of agreement with Avego Fleet Management System. Prepared agreement, scope of work and cost for Board approval.
 2. Prepared and presented to Board a letter of support for the Reauthorization Bill. Updated monthly BlueGO passenger by route and destination information for presentation to the Board.
 3. The passenger information is now current through the first quarter of 2010 and future months' passenger information will be a part of the Board packet. Approval to sign P.O. for purchase of 2 NABI CNG transit vehicles procured through a NDOT ARRA grant.
 4. Prepared and received approval of a letter to TRPA terminating the MOU for administrative support of STATA.
 5. The STATA board tentatively approved an annual operating budget created to include transition to BlueGO Transit Management operation and the operational affect of the reduced service plan.
- DUCKS of Tahoe is a tourism-based service offering tours of Tahoe on land and lake carrying passengers in a large ground/water motorized vehicle. TRPA has planning jurisdiction over the request by DUCKS to operate the requested service.
 - Met with Jason Ramos, TRPA Planner, to discuss STATA/BlueGO concerns regarding DUCKS operating requests. TRPA requested that STATA present concerns and issues regarding the request.

- DUCKS has requested the use of the Stateline Transit Center. DUCKS has not presented a scope of work providing an understanding of their use of the Stateline Transit Center.
 - Met with Lauren Thomaselli, manager of the Center, to discuss the Center's concerns. She wants assurance the service won't disrupt passenger traffic on BlueGO. Lauren believes the DUCKS service could bring additional ridership to BlueGO.
 - Prepared response to TRPA regarding STATA/BlueGO concerns: DUCKS must define the route in and out of the center and establish a lane for the DUCKS' use.
 - STATA and DUCKS should create a MOU which defines operations, liability coverage and hours of service to avoid disrupting BlueGO service to the Center.
- Developed plans to transition from MV to BlueGO Transit Management
- Visit to Shop St. to review IT and Telecom requirements and assessed operational needs with Dispatch department.
 - During early June, there were a number of conference call meetings with TRC staff in preparation for transition of MV employees to BlueGO Transit.
 - There were several meetings with MV employees to discuss the transition process and elicit suggestions on the transition.
 - Office and operations planning included the development of a furnishing plan with Dan Kahl office supply company. Worked with IT to prepare new internet and two way radio systems.
 - Contacted the California Highway Patrol and completed Motor Carrier Profile application and received the CA carrier approval and docket number required to operate in California.
 - Worked with a TRC contractor, Jim Parris, to establish hiring practice and employment packet in preparations to transition MV employees to BlueGO Transit Management Inc.
 - Coordinated the development of the necessary documents, vehicle identifications and procedural requirements of a transition to a new operating entity.
 - Met with STATA counsel to prepare lease agreements between various entities who own vehicles operated by BlueGO.
 - Planned the transition of operating fleet from one operator to another, which included change over of vehicle documentation and operator identification on the side of vehicle.
- Grant programs:
- Resolution of a funding need to complete the NABI Bus purchase. STATA had completed an application for transit buses in 2009. At the time, the amount applied for was less than the amount required when the invoice for two (2) NABI CNG buses was prepared this spring. To offset the difference, an additional \$23,000 was necessary. NDOT notified STATA that they could not increase the grant amount as ARRA funding was not available.
 - In order to fund the additional amount needed to complete the transit bus purchase, NDOT suggested that STATA might use the \$25,000 fund request made in an application for a slow fill CNG facility. Currently, STATA uses the TTD CNG fast fill facility at the South Lake Tahoe Airport. While BlueGO is in need of a CNG slow fill facility, both facilities should be closer to the Shop St. garage. Staff met with the TTD to discuss future plans, which might include moving the fast fill system and adding a slow fill system near the Shop St. BlueGO garage.

- The TTD indicated it had interest in the project. Therefore, Staff contacted NDOT to withdraw the application for the slow fill CNG station and utilize the now available funds to complete the NABI purchase.
- A letter was prepared by STATA and sent to NDOT requesting the transfer of \$25,000 to the NABI purchase. NDOT prepared and transmitted a letter of “Notice to Proceed” to STATA. STATA notified NABI of the “Notice to Proceed” in a timely fashion to protect the quoted cost. STATA awaits NDOT’s completion of the purchase agreement.
- Concluded project requirements to proceed with NABI project. A purchase order was included in consent calendar for the Extra Board meeting on June 25 and was transmitted to NABI.
- Efforts on behalf of various grant projects.
 - Worked with counsel to prepare redlined agreement with Avego. Final agreement signed by Avego and included as a consent item at the June 25 Extra STATA Board meeting. The agreement is approved and signed by Nancy McDermid, President and will be sent via Fed Ex on Monday to Avego. The agreement will be sent to NDOT for preparation of grant agreement.
 - Concluded specification requirements on the Ford E450 Cutaway on order through Creative Bus.